MINUTES

Present: Tim Cavanagh, Margo Powell, Jennifer Mullin, Tina Davis, Ardis Schmiege, Cindy Hillis, Erika Coghill

Excused: John Meno

Ardis Schmiege, Recorder

CALL TO ORDER

Tim Cavanagh called the meeting to order at 6:04 pm.

MINUTES/APPROVAL

A motion was made to approve the December 19, 2018, minutes, seconded and unanimously passed.

ELECTION OF BOARD OFFICERS FOR 2019

The Board elected its officers for the 2019 year. Selected were Tim Cavanagh as Board Chairman and Tina Davis as Board Secretary.

ADMINISTRATIVE REPORT

A. Ardis Schmiege reviewed the Current Activities Update that was included as part of the board packet.
B. Ardis Schmiege presented the information from the AWPHD Member meeting on November 30, 2018, that was in the packet.

REVIEW STRATEGIC PLAN

The PHD #3 strategic plan was presented for review. After a discussion, the Board decided that we needed to schedule a half day special board meeting to accomplish the review.
FOUNDATION REPORT

Erika Coghill presented a brief report on the January 8, 2019, Cascade Valley Health Foundation meeting.

FINANCIAL REPORT-ARDIS SCHMIEGE

Ardis Schmiege presented the preliminary December 2018 financial statements.

SURPLUS PROPERTY-ARDIS SCHMIEGE

There was no surplus property. Erika Coghill did notify the Board that Skagit Regional Health is replacing 38 beds at Cascade Valley Hospital. Depending on when the new beds are received, we may need to decide how to dispose of the beds prior to a board meeting as there is no space to store these beds either at Cascade Valley Hospital or at the PHD #3 office.

WARRANTS AND WRITE-OFFS-ARDIS SCHMIEGE

A request was made to approve warrants for December 2018 in the amount of $104,493.08.

MOTION: Motion to approve the warrants was made, seconded and unanimously approved.

A request was made to approve the December 2018 write-offs in the amounts of $0.00 for the clinics, $6,609.84 for the hospital and $0.00 for the hospitalists.

MOTION: Motion to approve the write-offs was made, seconded, and unanimously approved.

ADMINISTRATIVE EXPENSES-ARDIS SCHMIEGE

No administrative expenses were presented for approval.

CONCLUSION

The meeting was concluded at 6:56 pm.

Tina Davis, Secretary

Ardis Schmiege, Recorder